

West Berkshire Council Forward Plan 16 March 2021 - 30 June 2021

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee (s)	Part II	Call In	Committee
EX4004	Response to the Community Infrastructure Levy Motion	To provide a response to the motion presented to the 03 December 2020 Council meeting.	EX	01 March 2021	25/03/21 EX		17/03/21					Bryan Lyttle	Place	Planning and Housing		No	No	
EX4005	Response to the Postponement of Demolition of the Faraday Road Football Ground Facilities Motion	To provide a response to the motion presented to the 03 December 2020 Council meeting.	EX	01 March 2021	25/03/21 EX		17/03/21					Bill Bagnell	Resources	Finance and Economic Development		No	No	
EX4006	Devolution of Hermitage Green	To consider Hermitage Parish Council's request for the leasehold transfer, and all future maintenance responsibility, of Hermitage Green open space including the playground.	EX	01 March 2021	25/03/21 EX		17/03/21					Paul Hendry	Place	Transport and Countryside		No	Yes	
EX3833	Adoption of the Housing Strategy	To adopt a new Housing Strategy	EX	01 March 2021	25/03/21 EX		17/03/21					Neil Coles	Place	Planning and Housing		No	Yes	
EX3885	Key Accountable Performance 2020/21: Quarter Three	To report Q3 outturns for the Key Accountable Measures which monitor performance against the 2020/21 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 March 2021	25/03/21 EX		17/03/21			20/04/21		Catalin Bogos	Resources	Internal Governance		No	Yes	
EX3912	Capital Financial Performance Report - Q3 of 2020/21	To present the Q3 capital financial performance for Members to note.	EX	01 March 2021	25/03/21 EX		17/03/21					Shannon Coleman-Slaughter	Resources	Finance and Economic Development		No	No	
EX4022	New Domestic Abuse and Safe Accommodation Duty	For a decision to be taken about how best the Council establish a Local Domestic Abuse Partnership Board and utilise additional Burdens funding from April 2021	EX	01 March 2021	25/03/21 EX		17/03/21					Jade Wilder/Matt Pearce	People	Public Health and Community Wellbeing, Leisure and Culture		No	No	
GE3689	External Audit Fee and Plan for financial year 2021/22	To present to members the Audit Fee Letter for 2021/22 from Grant Thornton. The letter sets out the fee for the audit in line with the prescribed scale fee set by the Public Sector Audit Appointments Ltd (PSAA). To provide Members with a copy of the External Audit Plan for 2021-22	GE	01 March 2021			09/04/21		19/04/21 GE			Shannon Coleman-Slaughter	Resources	Internal Governance		No	Yes	
ID3988	Land Appropriation for Parsons Down Rationalisation Project	To seek approval to appropriate a section of the Councils land (Transport and Countryside) in order to facilitate the rationalisation of the Parsons Down Junior and Infant Schools on Lower Way in Thatcham.	ID	01 March 2021		16/03/21	08/03/21					Neil Obbard	People	Children, Young People and Education		Yes	No	
ID3925	West Berkshire Council Forward Plan 15 April 2021- 31 July 2021	To agree the Forward Plan for the next four months.	ID	01 March 2021		11/03/21	03/03/21					Maira Fraser	Resources	Leader, District Strategy and Communications		No	No	
ID4026	Network Management – Annual Works Programme	To seek approval for the Network Management Team's Annual Works Programme for 2020-21.	ID	01 March 2021		18/03/21	10/03/21					Neil Stacey	Place	Transport and Countryside	Ward Members	no	yes	

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ID4027	Three Year Highway Improvement Programme 2021/22 - 2023/24	To seek the approval of the Executive Member for Transport and Countryside to implement the Draft Three Year Highway Improvement Programme 2021/22 - 2023/24 and proceed with the 2021/22 Improvement Programme.	ID	01 March 2021		18/03/21	10/03/21				Andrew Reynolds	Place	Transport and Countryside	Ward Members	no	yes
ID4033	Public Rights of Way Case Programmes	To consult on the proposed case programme for the Rights of Way Team for 2021/22	ID	01 March 2021		18/03/21	10/03/21				Elaine Cox	Place	Transport and Countryside		no	yes
ID4034	Housing Grants and Loans Policy	To update the current Housing Grants and Loans Policy	ID	01 March 2021		16/03/21	08/03/21				Janet Weekes	Place	Planning and Housing		no	no
ID4035	Housing Management Policy	To adopt the new Housing Management Policy	ID	01 March 2021		16/03/21	08/03/21				Janet Weekes	Place	Planning and Housing		no	no
ID4036	Move on Strategy	To develop and instigate a Move on Strategy to support the Prevention of Homelessness and Rough Sleeping Strategy	ID	01 March 2021		16/03/21	08/03/21				Janet Weekes	Place	Planning and Housing		no	no
ID4037	Placement Policy	To update the current Placement Policy	ID	01 March 2021		16/03/21	08/03/21				Janet Weekes	Place	Planning and Housing		no	no
ID4038	Rent Arrears Policy and Procedures	To adopt the new Rent Arrears Policy and Procedures	ID	01 March 2021		16/03/21	08/03/21				Janet Weekes	Place	Planning and Housing		no	no
ID4039	S106 Contributions Policy	To adopt the new S106 Contributions policy	ID	01 March 2021		16/03/21	08/03/21				Janet Weekes	Place	Planning and Housing		no	no
ID4040	Tenancy Strategy	To review and update the existing Tenancy Strategy	ID	01 March 2021		16/03/21	08/03/21				Janet Weekes	Place	Planning and Housing		no	no
EX3952	Risk Management Strategy	To set out the overarching framework for managing risk at the Council, the Council's risk appetite and latest Corporate Risk Register.	EX	01 April 2021	29/04/21 EX		21/04/21		19/04/21 GE		Joseph Holmes	Resources	Internal Governance		No	Yes
EX3888	Leisure Strategy	To adopt the Council's Leisure Strategy post the consultation exercise.	EX	01 April 2021	29/04/21 EX		21/04/21				Paul Anstey/Jim Sweeting	Place	Public Health & Community Wellbeing, Leisure and Culture		No	Yes
EX3985	Review of Library Services	To review the provision of library services.	EX	01 April 2021	29/04/21 EX		21/04/21				Paul James	Place	Public Health and Community		No	Yes
EX4010	Newbury Sports Ground - Update on Negotiations	To provide an update on negotiations in relation to the Newbury Sports Ground.	EX	01 April 2021	29/04/21 EX		21/04/21				Paul Anstey	Place	Public Health and Community Wellbeing, Leisure and Culture		No	No
EX4011	Timelord 2 Final Report	To present the Timelord 2 final report.	EX	01 April 2021	29/04/21 EX		21/04/21				Nick Carter	Resources	Leader, District		No	No
GE3891	Annual Audit Letter	To present the Annual Audit Letter.	GE	01 April 2021			09/04/21		19/04/21 GE		Joseph Holmes	Resources	Finance and		No	Yes
GE3955	Local Code of Corporate Governance	To adopt the Code.	GE	01 April 2021			09/04/21		19/04/21 GE		Joseph Holmes	Resources	Internal Governance		No	Yes
GE3986	Update on Progress with Constitution Review	To provide the Governance and Ethics Committee with an update on progress being made with the review of the Constitution including a response to the Motion brought to the March 2020 Council meeting..	GE	01 April 2021			09/04/21		19/04/21 GE		Sarah Clarke	Resources	Internal Governance		No	No
GE3894	Internal Audit – Interim Report 2020-21	To update the Committee on the outcome of internal audit work.	GE	01 April 2021			09/04/21		19/04/21 GE		Julie Gilhespy	Resources	Internal Governance		No	No
GE3895	Internal Audit Plan 2021/22	To outline the proposed internal audit work programme for the next three years.	GE	01 April 2021			09/04/21		19/04/21 GE		Julie Gilhespy	Resources	Internal Governance		No	No

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GE4032	Action Plan to Respond to the Audit Review of the Governance and Ethics Committee	To set out an action plan with associated timescales, including revised terms of reference and a training programme to respond to the issues identified by the review of the Committee.	GE	01 April 2021			09/04/21		19/04/21 GE		Julie Gilhespy	Resources	Internal Governance		No	Yes
PC4020	Workforce Strategy	To agree the revised Strategy,	PC	01 April 2021			15/04/21			23/04/21 PC	Rebecca Bird	Resources	Internal Governance		No	No
C3959	West Berkshire Local Plan Review 2036	Formal approval of Council to go out to Regulation 19 Consultation	C	01 May 2021			30/04/21	11/05/21 C			Bryan Lyttle	Place	Planning and Housing		No	No
C3992	Monitoring Officer's Annual Report to the Governance and Ethics Committee –2020/2021	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	C	01 May 2021			30/04/21	11/05/21 C			Sarah Clarke	Resources	Chairman of the Governance and Ethics Committee		No	No
C3993	Appointments to Outside Bodies	To consider and agree West Berkshire Council's nominations to the following Outside Bodies: Royal Berkshire Fire Authority, Thames Valley Police and Crime Panel and the Local Government Association General Assembly.	C	01 May 2021			30/04/21	11/05/21 C			Maira Fraser	Resources	Leader, District Strategy and Communications		No	No
C3994	Election of the Chairman for the Municipal Year 2021/22	To elect the Chairman for the 2021/22 Municipal Year.	C	01 May 2021			30/04/21	11/05/21 C			Maira Fraser	Resources	Leader, District Strategy and		No	No
C3995	Appointment of Vice-Chairman for the Municipal Year 2021/22	To appoint the Vice Chairman for the 2021/22 Municipal Year.	C	01 May 2021			30/04/21	11/05/21 C			Maira Fraser	Resources	Leader, District Strategy and		No	No
C3996	Appointment of the Executive by the Leader for the 2021/22 Municipal Year	The Leader to announce the composition of the Executive for the 2021/22 Municipal Year.	C	01 May 2021			30/04/21	11/05/21 C			Maira Fraser	Resources	Leader, District Strategy and Communications		No	No
C3997	Appointment of and Allocation of Seats on Committees for the 2021/22 Municipal Year	To consider the appointment and allocation of seats on Committees for the next Municipal Year in accordance with the duty under Section 15 of the Local Government Housing Act 1989. To agree the Council's Policy Framework for 2021/22 To agree the terms of reference of the Council's Committees.	C	01 May 2021			30/04/21	11/05/21 C			Maira Fraser	Resources	Leader, District Strategy and Communications		No	No
ID4025	Local Cycling & Walking Infrastructure Plan	Network plan for future active travel investment	ID	01 May 2021		01/05/21	TBC				Josh Kerry	Place	Transport and Countryside		no	yes
EX3914	Revenue Financial Performance Report - Q4 of 2020/21	To inform Members of the latest financial performance of the Council.	EX	01 June 2021	10/06/21 EX						Melanie Ellis	Resources	Finance and Economic		No	No
EX3915	Capital Financial Performance Report - Q4 of 2020/21	To present the Q4 capital financial performance for Members to note.	EX	01 June 2021	10/06/21 EX						Shannon Coleman-	Resources	Finance and Economic		No	No
EX3973	Highway Asset Management Plan Refresh	To approve the adoption of an updated Highways Asset Management Plan taking on board the latest national guidance and best practice.	EX	01 June 2021	Jun-21						Andrew Reynolds	Place	Transport and Countryside		No	Yes
EX3886	Key Accountable Performance 2020/21: Quarter Four	To report Q4 outturns for the Key Accountable Measures which monitor performance against the 2020/21 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 June 2021	10/06/21 EX		02/06/21		06/07/21		Catalin Bogos	Resources	Internal Governance		No	No